

## COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, June 10, 2024, at the Coon Creek Watershed District Office.

### 1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Erin Lind, Jim Hafner, & Dwight McCullough

Board Members Absent: Jason Lund & Mary Campbell

Staff Present: Tim Kelly, Bobbie Law, Jessica Lindemyer, Abbey Lee, Jon Janke & Michelle Ulrich

### 2. Approval of the Agenda

Board Member McCullough moved to amend the agenda, moving Permit Items 11,12, and 13 to the Consent Agenda. Seconded by Board Member Lind. The motion carried with 3 yeas (Board Members Lind, Hafner, and McCullough) and no nays.

Board Member Lind moved to approve the amended agenda. Seconded by Board Member McCullough. The motion carried with 3 yeas (Board Members Lind, Hafner, and McCullough) and no nays.

### 3. Announcements

None.

### 4. Open Mic/Public Comment

No one was present for comment.

## CONSENT ITEMS

### 5. Approval of Minutes of May 28, 2024

### 8. Approval of Bills:

Claims totaling \$47,961.27 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0002--DOERING, DAWN R	27.45
V0008--US BANK	4,569.93
V0010--A1 FLOOR AND CARPET CARE INC	1,076.25
V0024--CITY OF ANDOVER	1,284.67
V0030--CONNEXUS ENERGY	232.42
V0052--LOFFLER COMPANIES INC	119.69
V0052--LOFFLER COMPANIES INC	170.78
V0054--MICHELLE J ULRICH PA	5,482.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	1,125.00
V0221--ABDO LLP	3,327.50
V0221--ABDO LLP	940.00
V0237--EMMONS AND OLIVIER RESOURCES INC	2,268.00
V0242--METRO I NET	1,528.18
V0242--METRO I NET	5,398.00
V0247--POOP 911 OF MPLS STP LLC	731.40
V0249--PLAUDIT DESIGN	480.00
V0265--MANOR ELECTRICAL INC	700.00
V0299--MP+G MARKETING SOLUTIONS LLC	18,500.00
<b>Grand Total</b>	<b>47,961.27</b>

*The following Permit Items were moved to the Consent Agenda.*

**11. 24-009 Airport Road**

The purpose of this project, located in Blaine, is for a reclamation and partial reconstruction of Airport Road and an in-kind culvert replacement.

The staff recommendation was to approve permit application number P-24-009 with 2 conditions and 2 stipulations as presented in the staff report:

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$6,455.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include the following:
  1. Update Sheet C041 to stabilize soils and soil stockpiles within 24 hours of inactivity.
  2. Show double row of perimeter control on west side of Airport Road due to potential nearby wetlands.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-built (invert, pipe material, pipe size) for culvert installation within County Ditch 41.
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

**12. 24-024 Trunk Water & Sewer Main**

The purpose of this project, located in Andover, is to directional drill for sanitary sewer and water main utilities, open-cut installation of sanitary sewer and water main utilities, and pavement patch reconstruction.

The staff recommendation was to approve permit application number P-24-024 with 2 conditions and 1 stipulation as presented in the staff report:

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$4,850.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include double rows of perimeter control near delineated wetlands and the stabilization of soils within 24 hours of inactivity.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit.



By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for the watermain crossing under County Ditch 20 that shows 4-foot separation is maintained between the bottom of ditch (870.8 ft, NAVD 88) and top of utility line.

### **13. 24-025 Bunker Hills Beach Water & Sewer**

The purpose of this project, located in Andover, is to install sewer and water utilities.

The staff recommendation was to approve permit application number P-24-025 with 2 conditions as presented in the staff report:

#### **Conditions to be Met Before Permit Issuance:**

##### Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,220.00.

##### Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include a note to stabilize soils within 24 hours of inactivity.

Board Member McCullough moved to approve the consent agenda items. Seconded by Board Member Hafner. The motion carried with 3 yeas (Board Members Lind, Hafner, and McCullough) and no nays.

## **POLICY ITEMS**

### **9. Election of Officers**

Board Member Lind moved to table agenda item 9, election of officers, until the June 17<sup>th</sup> regular Board meeting. Seconded by Board Member McCullough. The motion carried with 3 yeas (Board Members Lind, Hafner, and McCullough) and no nays.

### **10. Annual Public Meeting on Storm Water Pollution Prevention Plan (SWPPP)**

Mr. Kelly noted that holding an annual public meeting is a requirement of the MS4 program. He explained that the lack of turnout for these meetings is an “age-old issue” and is common across the State of Minnesota. No one from the public was present for the annual public meeting, but a slideshow was presented to the Board regarding the District's MS4 SWPPP efforts. The staff made the recommendation to hold the public meeting, call for comment, and then adjourn.

President Hafner called to order the public meeting.

Mr. Kelly gave a presentation on the SWPPP program, highlighting the program's history, purpose, requirements, and control measures.

Board Member Lind moved to close the annual public meeting on Stormwater Pollution Prevention Plan. Seconded by Board Member McCullough. The motion carried with 3 yeas (Board Members Lind, Hafner, and McCullough) and no nays.

Board Member Hafner moved to receive the report. Seconded by Board Member Lind. The motion carried with 3 yeas (Board Members Lind, Hafner, and McCullough) and no nays.

#### **PERMIT ITEMS**

All permit items were moved to the consent agenda.

#### **DISCUSSION ITEMS**

##### **14. 2025 Program Budget**

Mr. Kelly advised the program budget is in draft form. It was explained that what is currently presented is the projected full expenditure side of the budget; with revenue details to come later in July.

The Board discussed the pet waste station program with a focus on plans to expand the program. Administrator Kelly explained that the program would be built upon in the coming year. The continuation of the program will include a community survey.

Board Member Lind moved to receive the report. Seconded by Board Member McCullough. The motion carried with 3 yeas (Board Members Lind, Hafner, and McCullough) and no nays.

##### **15. 2024 Tour Itinerary**

Mr. Kelly highlighted the date for the tour next week, June 17<sup>th</sup> at noon. A tour will follow the regular meeting. He highlighted the different format of the tour that is planned with multiple stops looking at 3 focused areas/projects. The Board agreed that they were pleased with the proposed tour route and schedule proposed by staff. No additional stops were added to the tour based on the discussion .

#### **INFORMATIONAL ITEMS**

This article outlines Anoka County's action and the collaborative nature of the proposed Lower Coon Creek project. Mr. Janke outlined the project schedule. The project is scheduled to go out for bid in the summer of 2024 and begin construction in the winter of 2024-25.

#### **ADJOURN**

Board Member McCullough moved to adjourn at 6:12 p.m. Seconded by Board Member Lind. The motion carried with 3 yeas (Board Members Lind, Hafner, and McCullough) and no nays.

  
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President