

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on, Monday, December 11, 2023, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Erin Lind, Dwight McCullough, James Hafner, and Jason Lund

Board Members Absent: Mary Campbell

Staff Present: Bobbie Law, Tim Kelly, Erik Bye, Justine Dauphinais, and Michelle Ulrich Staff

Present via Zoom: Jessica Lindemyer

2. Approval of the Agenda:

Board Member Lind moved to Approve the Agenda. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lind, McCullough, Hafner, and Lund) and no nays.

3. Announcements

Administrator Kelly explained that the Board of Water and Soil Resources (BWSR) letter was distributed to the Board. He noted that the proposed boundary amendment was approved. This amendment will not be in effect until 2025.

4. Open Mic/Public Comment

No one present for comment.

CONSENT ITEMS:

5. Approval of Minutes of November 27, 2023

6. Administrator's Report

7. Advisory Committee Report

8. Approval of Bills:

Claims totaling\$ 67,584.11 on the following disbursement list will be issued and released upon Board approval.

To	Amount
A I Floor & Carpet	1,076.25
Agri Drain Corp	8,671.34
AH Ind Schm-1)Dis111	5,455. 'N'row Rrtum
Bolton & Menk	1,000.00
Centerpoint Enrgy	2,138.25 t. crow lltctum
Connct's Enr y	218.66
Coopc Floors	1,500.00
G.nmns & Olivl...r Rcsuun:cs	5,696.00
Inc Lo ller	153.44
Michelle J. Ulrich PA	2,393.00
Puc A1:ulytiud S.:twics LLC	175.00
PcnDcrConmics (m::	2,125.00 l:5crow Rrtum
Julie Pdrson	26.39
Petty Cash	168.47 1-K)LD-Jpell'i"on to pick up
Plaudit	3,500.00
Rcspec	8,178.75
USBank	7,061.06
USGS	12,967.51
Randy Wesp	4,520.00
	67,584.11
	0.00

Board Member McCullough moved to Approve the Consent Agenda Items seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lind, McCullough, Hafner, and Lund) and no nays.

POLICY ITEMS

9. Approval of 2024 Property Tax Levies

Administrator Kelly gave an overview of the approximate levy amounts based on a median home value of around \$250,000. He noted the reason for the levy increase as being due to services to cover the loss of Anoka County financial support, impending payroll, benefits and human resources and the District's goal to address water quality issues and requirements.

Kelly introduced resolution 23-03: adopting and certifying metropolitan surface water management tax levy

WHEREAS The Coon Creek Watershed District is established and authorized under Minnesota Statutes 103D; and

WHEREAS, The Coon Creek Watershed District has an approved management plan under Minnesota Statutes 1038.231 and is the local water management organization; and

WHEREAS, The Coon Creek Watershed District has completed the budget hearings required under Minnesota Statutes 103D.911, subdivision 1; and

WHEREAS Minnesota Statutes 1038.241 authorizes a watershed district established under Minnesota Statutes 103D to levy a tax sufficient to pay the increased costs to the District of implementing section 1038.231 costs of preparing a plan or for projects in the plan.

NOW, THEREFORE, BE IT RESOLVED, that a tax sufficient to produce \$4,965,765 (Four million nine hundred sixty-five thousand seven hundred sixty-five and xx/100 dollars) be levied upon all taxable property in the Coon Creek Watershed District, situated in the County of Anoka, Minnesota, for the year 2024 for the purpose of paying the current and increased costs of the District to implement Minnesota Statutes 1038 costs of preparing a plan and for projects in the plan.

Board Member Lind moved to approve the 2024 property tax levy. Seconded by Board Member Hafner. The motion carried with 4 yeas (Board Members Lind, McCullough, Hafner, and Lund) and no nays.

10. Approve Release of Draft 2024-2033 Comprehensive Watershed Management Plan for Public Review

Mr. Kelly explained that the 60-day review would begin shortly in the case that the Board approved its release. The Board discussed the public review process and timeline; to be completed by July of 2024.

Board Member Lund moved to approve the release of the draft 2024-2033 10-year Comprehensive Watershed Management Plan. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lind, McCullough, Hafner, and Lund) and no nays.

11. 2024 CAC Appointments

Mr. Kelly outlined the two Citizen Advisory Committee (CAC) members that will be departing and one new member's pending application.

Managers directed staff to compile information regarding the following CAC membership policy items including options and consideration for formal motion.

Board Member Lind moved to appoint all current CAC members seeking reappointment, as stated in the memorandum, including one new member Jason Margi to the CAC for the 2024 year. Seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lind, McCullough, Hafner, and Lund) and no nays.

Board Member McCullough moved to direct staff to compile information regarding the CAC membership policy including options and consideration for formal motion as an item for action in January of 2024. Seconded by Board Member Lind. The motion carried with 4 yeas (Board Members Lind, McCullough, Hafner, and Lund) and no nays.

12. Elect Board Secretary

Managers discussed the role and duties of the Secretary of the Coon Creek Watershed District.

Board Member McCullough moved to elect Board member Jason Lund as the CCWD Secretary. Seconded by Board Member Hafner. The motion carried with 4 yeas (Board Members Lind, McCullough, Hafner, and Lund) and no nays.

PERMIT ITEMS

None

DISCUSSION ITEMS

13. 2022 Audit

Mr. Kelly gave details regarding the 2022 audit exit interview that occurred in the first week of December 2023. He noted that this audit was completed in conjunction with Anoka County. There were no qualified findings. Managers discussed the new standards being set for auditing regarding database subscriptions. This may not apply to watershed districts. Both President Hafner and Treasurer Campbell were present at the audit exit interview.

Managers discussed GASB86.

Board Member Lund moved to receive the report. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lind, McCullough, Hafner, and Lund) and no nays.

INFORMATIONAL ITEMS

14. Additions to the Federal Impaired Waters List

Mr. Kelly introduced Ms. Dauphinais. She gave an overview of the provided Minnesota Pollution Control Agency article, the maps included in the article, and new impairments specific to the District including chlorides, E. coli, and aquatic insects. Salt/chlorides are also contaminating groundwater in our state.

Managers discussed the feasibility and accuracy regarding impairments of ditch systems.

15. Minnesota Watersheds Strategic Plan Accomplishments

Mr. Kelly outlined the presentation given by the Minnesota Watersheds organization.

ADJOURN

Board Member Lund moved to adjourn at 6:32 p.m. Seconded by Board Member Lind. Motion carried with 4 yeas (Board Members Lind, McCullough, Hafner, and Lund) and no nays.


President