

AGENDA

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS

September 25, 2023
5:30 PM

1. Call to Order
2. Approval of the Agenda
3. Announcements
4. Open Mic/Public Comment

CONSENT ITEMS

5. Approval of Minutes of September 11, 2023
6. Approve Bills for Payment

POLICY ITEMS

7. Petition Board of Water & Soil Resources (BWSR) to Extend Current Comprehensive Watershed Management Plan
8. District Bylaws Adoption

PERMIT ITEMS

DISCUSSION ITEMS

INFORMATIONAL ITEMS

9. Star Tribune Article – Blaine/Lexington Water Issues
10. Minnesota Regulations on Per- and Polyfluoroalkyl Substances (PFAS)

ADJOURN

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on, Monday, September 11, 2023, at the Coon Creek Watershed District Office.

1. Call to Order: The meeting was called to order at 5:30 PM

Board Members Present: Mary Campbell, James Hafner, Erin Lind, Dwight McCullough and Patrick Parker (5:34 Arrival).

Staff Present: Dawn Doering, Corinne Elfelt, Tim Kelly

Staff Present via Zoom: Erik Bye, Jon Janke

Others:

2. Approval of the Agenda: Board Member McCullough moved to Approve the Agenda. Seconded by Board Member Campbell. Motion carried with four yeas (Board Members Mary Campbell, James Hafner, Erin Lind, and Dwight McCullough) and no nays.

3. Announcements: None

4. Discussion from the Floor: No one present

CONSENT ITEMS

5. Approval of Minutes of August 28, 2023

6. Administrator's Report

7. Advisory Committee Report

8. Approval of Bills :

Claims totaling \$43,803.62 on the following disbursements list will be issued and released upon Board approval.

September 11, 2023	
To	Amount
A1 Floor & Carpet Care	1,076.25
Abdo LLP	11,925.00
Connexus Energy	273.29
Indigital	8,410.58
Loffler	171.22
Michelle Ulrich PA	4,388.00
Plaudit Design	3,500.00
RMB Environmental Labs	2,654.00
US Bank	5,236.53
YTS Companies	6,168.75
	43,803.62

Board Member Campbell moved to Approve the Consent Agenda Items seconded by Board Member Lind. Motion carried with four yeas (Board Members Mary Campbell, James Hafner, Erin Lind and Dwight McCullough) and no nays.

POLICY ITEMS

9. Public Hearing on 2024 Budget

Administrator Kelly noted the draft budget was noticed on the District's web site and August 25 and September 1, in the Anoka County Union Herald and the Blaine/Spring Lake Park/Fridley Life.

Board President noted that the record should reflect that Board Member Parker had joined the meeting at 5:34 p.m.

Board President Hafner accepted the motion to open the Public Hearing by Board Member Campbell and seconded by Board Member McCullough. Motion carried with five yeas (Board Members Mary Campbell, James Hafner, Erin Lind, Dwight McCullough and Patrick Parker) and no nays.

The Public Hearing was opened at 5:37 p.m.

Administrator Kelly stated the statutory purpose of the District, including the requirements for the development and adoption of an annual budget to fund the operations of the District for 2024. The proposed budget was then reviewed. The Board President called for public comment three times.

Hearing no comment, a motion to Close the Public Hearing was offered by Board Member Lind and seconded by Board Member Campbell. Motion carried with five yeas (Board Members Mary Campbell, James Hafner, Erin Lind, Dwight McCullough and Patrick Parker) and no nays.

The Public Hearing was closed at 5:38 p.m.

The Board discussed the resolution adopting the Coon Creek Watershed District 2024 Budget.

A RESOLUTION 2023-03 ADOPTING THE COON CREEK WATERSHED DISTRICT 2024 BUDGET

WHEREAS the preparation and adoption of budgets is recognized as sound financial practice; and

WHEREAS, the Coon Creek Watershed District has the responsibility to manage the public's funds appropriately and efficiently; and

WHEREAS Minnesota States 103B and 103D require the District to adopt a budget prior to September 15, 2024; and

NOW, THEREFORE, BE IT RESOLVED that the District Board of the Coon Creek Watershed District hereby adopts an annual operating budget totaling \$5,646,994 for the fiscal year beginning January 1, 2024, and ending December 31, 2024

BE IT FURTHER RESOLVED that the District Board of the Coon Creek Watershed District hereby establishes the 2024 Coon Creek Watershed District Operating Budget as follows:

Revenues		Proposed 2024 Budget	
Property Taxes		\$	4,965,765
Fees & Charges		\$	298,423
Grants		\$	314,539
Other Revenue		\$	28,042
Fund Balances		\$	40,225
Total Revenue		\$	5,646,994
Expenditures			
Salaries & Benefits		\$	1,981,605
Professional Services		\$	589,000
Operating Expenses		\$	239,164
Program Costs		\$	2,680,517
Capital Costs		\$	156,708
Total Expenditures		\$	5,646,994

Board Member Campbell moved to Adopt the Proposed Coon Creek Watershed District 2024 Budget seconded by Board Member Hafner. Motion carried with five yeas (Board Members Mary Campbell, James Hafner, Erin Lind, Dwight McCullough and Patrick Parker) and no nays.

10. Election of Officer

Elections are typically held annually in January, however, election of officers has occurred at varied times in 2023 due to the resignation of two Board Members. Administrator Kelly recommended the Board decide if they are going to elect all positions or only the vacant position.

After discussion, the Board decided to elect only the vacant position and leave the other incumbents in place. Board Member McCullough suggested that Board Member Lind be considered for the position of Vice President. The Board was in agreement with the nomination and Board Member Lind accepted the nomination.

Office	Incumbent	
Vice President	Vacant	Erin Lind

Board Member Parker moved to officially nominated Board Member Lind as the Vice President, seconded by Board Member McCullough. Motion carried with five yeas (Board Members Mary Campbell, James Hafner, Erin Lind, Dwight McCullough and Patrick Parker) and no nays.

PERMIT ITEMS- No permit items

DISCUSSION ITEMS

11. Draft District Bylaws

Administrator Kelly reviewed the staff report noting that the District is required to have bylaws. Administrator Kelly stated that Attorney Michelle Ulrich had drafted the bylaws based on statutes outlined in Minnesota Statutes section 103D.341. Kelly recommended the draft bylaws be forwarded to the Citizen Advisory Committee (CAC) for review, although this is not required.

A discussion by the Board on the benefits of having the CAC review included their ability to highlight clarifications, the CAC providing an opportunity for the public to review and the CAC offering a different perspective.

Board Member Campbell stated that the bylaws do not need to be brought before the CAC as our attorney, Ms. Ulrich, would have a better understanding of the legal requirements to be included in the bylaws.

Staff member Elfelt noted that the need for bylaws was triggered by the District moving away from County services and needing bylaws to submit to various agencies to establish stand alone accounts for the District.

Board Member Lind moved to forward the Draft Bylaws to the Citizen Advisory Committee for review at their October Meeting and come back to the Board of Managers at their second meeting in October, seconded by Board Member Parker. Motion carried with four yeas (Board Members James Hafner, Erin Lind, Dwight McCullough and Patrick Parker) and one nay (Board Member Mary Campbell).

12. Trunk Highway 65 Elected Official Meeting

Board Member Hafner noted that the Highway 65 project is not at 30% design yet. He stated the design will need stormwater ponding review, address ponding safety hazards and that floodplain and wetland impacts had not been included in the design.

Board Member Lind also attended the elected officials meeting. She expressed concern about the addition of lanes that will eliminate the grassy median that currently handles some of the runoff. Board Member Lind noted that she would hate to see the design get farther along without the issues being addressed beforehand.

Board Member Hafner stated that if the potential issues are not addressed beforehand, those issues are likely to come back to the Board when they do become issues, so it is best if they get the District's input now.

INFORMATIONAL ITEMS

13. Waters of the U.S. (WOTUS):

The Board Packet included the revised definition of the Waters of the U.S. (WOTUS). Kelly noted that this does not have a great impact on Minnesota because of the Wetland Conservation Act.

14. League of Women Voters Metropolitan League to do Watershed District Study

Administrator Kelly stated that metro League of Women Voters will be looking at watershed governance.

The Board discussed the benefits of the League of Women Voters study would include increased awareness of watershed districts, what we do and why watershed districts are important.

15. New York Times (NYT) article – Five takeaways from Groundwater 8/28/23 article

The Board Packet included this article on the decline of groundwater.

16. Star Tribune article – Twin Cities Area Home Building Trend

The Board Packet included this article on home building trends in the Minneapolis/St. Paul Metro area.

ADJOURN

Board Member Campbell moved to adjourn at 6:34 p.m. seconded by Board Member Lind. Motion carried with five yeas (Board Members Mary Campbell, James Hafner, Erin Lind, Dwight McCullough and Patrick Parker) and no nays.

President

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: September 25, 2023
AGENDA NUMBER: 6
ITEM: Approve Bills for Payment

FISCAL IMPACT: Budgeted
POLICY IMPACT: Policy

REQUEST
Approve bills

BACKGROUND

Claims totaling \$266,058.67 on the following disbursement list will be issued and released upon Board approval.

September 25, 2023	
To	Amount
Anoka County	128,399.25
Centerpoint Energy	2,924.49
City of Coon Rapids	27,500.00
City of Spring Lake Park	2,840.80
ECM Publishers	580.80
Frontier Precision	2,110.50
JP Brooks Builders	216.43
Justin Guenther	1,834.75
League of MN Cities	2,221.00
Metro Inet	4,498.00
National Sports Center	37,245.40
Respec	11,236.25
RMB Environmental Labs	1,082.00
Stantec Consulting Services	38,106.55
USGS	4,135.50
Well Groomed Lawns	1,126.95
	266,058.67

Item 6: Bills to be Paid Page 2 of 2

delete before upload VENDOR	Peld	Div	CheckID	RefDt	Ref	Desc	DistAmt	GIKey	GIObj	JlGr	JlKey	JlObj	Units	UnitPrice	Recv Addr Cd	DutyCd	Payment Fiscal Year
	vendor #			invoice date	invoice #		DistAmt						unit rate		Servaddress		
ANOKA COUNTY MN	129757	CCWD	CC	09/12/2023	CCWD-0823	SALARY/BENEFITS EXP-AUG 2023	97,432.90	8699560112	60110				1	97,432.90	RH	HOLD	CHK 2023
ANOKA COUNTY MN	129757	CCWD	CC	09/12/2023	CCWD-0823	SALARY/BENEFITS EXP-AUG 2023	95.00	8699560112	60260				1	95.00	RH	HOLD	CHK 2023
ANOKA COUNTY MN	129757	CCWD	CC	09/12/2023	CCWD-0823	SALARY/BENEFITS EXP-AUG 2023	7,141.04	8699560112	60716				1	7,141.04	RH	HOLD	CHK 2023
ANOKA COUNTY MN	129757	CCWD	CC	09/12/2023	CCWD-0823	SALARY/BENEFITS EXP-AUG 2023	7,307.51	8699560112	60717				1	7,307.51	RH	HOLD	CHK 2023
ANOKA COUNTY MN	129757	CCWD	CC	09/12/2023	CCWD-0823	SALARY/BENEFITS EXP-AUG 2023	14,396.00	8699560112	60714				1	14,396.00	RH	HOLD	CHK 2023
ANOKA COUNTY MN	129757	CCWD	CC	09/12/2023	CCWD-0823	SALARY/BENEFITS EXP-AUG 2023	779.63	8699560112	60713				1	779.63	RH	HOLD	CHK 2023
ANOKA COUNTY MN	129757	CCWD	CC	09/12/2023	CCWD-0823	SALARY/BENEFITS EXP-AUG 2023	37.08	8699560112	60715				1	37.08	RH	HOLD	CHK 2023
ANOKA COUNTY MN	129757	CCWD	CC	09/12/2023	CCWD-0823	SALARY/BENEFITS EXP-AUG 2023	663.52	8699560112	60720				1	663.52	RH	HOLD	CHK 2023
ANOKA COUNTY MN	129757	CCWD	CC	09/12/2023	CCWD-0823	SALARY/BENEFITS EXP-AUG 2023	129.90	8699560112	60721				1	129.90	RH	HOLD	CHK 2023
ANOKA COUNTY MN	129757	CCWD	CC	09/12/2023	CCWD-0823	SALARY/BENEFITS EXP-AUG 2023	416.67	8699560112	63052				1	416.67	RH	HOLD	CHK 2023
CENTERPOINT ENERGY	156202	CCWD	CC	09/25/2023	PAN 22-054	ESCROW REF-TAYLOR ST	1,438.12	8600000041	25412				1	1,438.12	R5	GEN	CHK 2023
CENTERPOINT ENERGY	156202	CCWD	CC	09/25/2023	PAN 22-055	ESCROW REF-129TH AVE NE	1,486.37	8600000041	25412				1	1,486.37	R5	GEN	CHK 2023
CITY OF COON RAPIDS	130864	CCWD	CC	09/25/2023	PAN 14-013	ESCROW REF-SAND CRK PARK REDEV	27,500.00	8600000041	25412				1	27,500.00	RO	GEN	CHK 2023
CITY OF SPRING LAKE PARK	130880	CCWD	CC	09/18/2023	WQCS 20%	WQCS 20% 2022 R2 SLP FINAL	2,840.80	8699560512	61549				1	2,840.80	RO	GEN	CHK 2023
ECM PUBLISHERS INC	131595	CCWD	CC	09/08/2023	963973	ADM1338491 TAX LEVY BDGT UNION-LIFE	580.80	8699560112	61559				1	580.80	RO	GEN	CHK 2023
FRONTIER PRECISION	132101	CCWD	CC	09/13/2023	282729	ACCT M221530 TRIMBLE SOFTWARE	2,110.50	8699560112	61575				1	2,110.50	RO	GEN	CHK 2023
JP BROOKS BUILDERS	252907	CCWD	CC	09/25/2023	PAN 19-207	ESCROW REF-SLP CHURCH OUTLOT	216.43	8600000041	25412				1	216.43	RO	GEN	CHK 2023
JUSTIN GUENTHER	252872	CCWD	CC	09/25/2023	PAN 22-084	ESCROW REF-GUENTHER GARAGE	1,834.75	8600000041	25412				1	1,834.75	RO	GEN	CHK 2023
LEAGUE OF MN CITIES	133934	CCWD	CC	09/01/2023	389393	ANNUAL MEMBERSHIP 23-24	2,221.00	8699560112	61557				1	2,221.00	RO	GEN	CHK 2023
METRO-INET	250487	CCWD	CC	09/01/2023	1451	MTHTLY IT SERVICES SEPT 23	4,498.00	8699560112	63066				1	4,498.00	RO	GEN	CHK 2023
NATIONAL SPORTS CENTER	128065	CCWD	CC	09/25/2023	PAN 14-035	ESCROW REF-NSC FIELD EXPANSION	37,245.40	8600000041	25412				1	37,245.40	RO	GEN	CHK 2023
RESPEC INC	212892	CCWD	CC	08/31/2023	INV-0823-712	PROJ 02734 GIS MTHLY SERVICES	11,236.25	8699560112	63010				1	11,236.25	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC	228886	CCWD	CC	09/07/2023	8010333	WOB010333 STREAM MONITORING	237.00	8699560512	61549				1	237.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC	228886	CCWD	CC	09/07/2023	8010335	WOB010335 STREAM MONITORING	216.00	8699560512	61549				1	216.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC	228886	CCWD	CC	09/08/2023	8010407	WOB010407 STREAM MONITORING	237.00	8699560512	61549				1	237.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC	228886	CCWD	CC	09/18/2023	8010334	WOB010334 STREAM MONITORING	248.00	8699560512	61549				1	248.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC	228886	CCWD	CC	09/19/2023	8010463	WOB010463 STREAM MONITORING	144.00	8699560512	61549				1	144.00	RO	GEN	CHK 2023
STANTEC CONSULTING SERVICES	244057	CCWD	CC	09/08/2023	2125491	PROJ 227705670 WCA 8/23	2,851.75	8699560212	63246				1	2,851.75	RO	GEN	CHK 2023
STANTEC CONSULTING SERVICES	244057	CCWD	CC	09/08/2023	2128183	PROJ 227705669 PERMITS 8/23	22,814.80	8699560212	63246				1	22,814.80	RO	GEN	CHK 2023
STANTEC CONSULTING SERVICES	244057	CCWD	CC	09/08/2023	2128045	PROJ 227705667 GENL ENGINEERING 8/23	2,827.50	8699560312	63246				1	2,827.50	RO	GEN	CHK 2023
STANTEC CONSULTING SERVICES	244057	CCWD	CC	09/08/2023	2128185	PROJ 227705655 ECIESF 8/23	215.00	8699560512	63595				1	215.00	RO	GEN	CHK 2023
STANTEC CONSULTING SERVICES	244057	CCWD	CC	09/08/2023	2128184	PROJ 227705673 O&M 8/23	146.25	8699560412	63246				1	146.25	RO	GEN	CHK 2023
STANTEC CONSULTING SERVICES	244057	CCWD	CC	09/08/2023	2128184	PROJ 227705673 O&M-MOU AC 8/23	2,398.75	8699560412	63246				1	2,398.75	RO	GEN	CHK 2023
STANTEC CONSULTING SERVICES	244057	CCWD	CC	09/08/2023	2128184	PROJ 227705673 PCSIESF 8/23	172.00	8699560512	63595				1	172.00	RO	GEN	CHK 2023
STANTEC CONSULTING SERVICES	244057	CCWD	CC	09/08/2023	2128181	PROJ 227705668 PLAN 8/23	2,436.25	8699560312	63246				1	2,436.25	RO	GEN	CHK 2023
STANTEC CONSULTING SERVICES	244057	CCWD	CC	09/08/2023	2128181	PROJ 227705668 LCC CULV REPL 8/23	292.50	8699560412	63246				1	292.50	RO	GEN	CHK 2023
STANTEC CONSULTING SERVICES	244057	CCWD	CC	09/08/2023	2128181	PROJ 227705668 CD39 KNOLL CRK 8/23	3,951.75	8699560312	63246				1	3,951.75	RO	GEN	CHK 2023
US GEOLOGICAL SURVEY	202239	CCWD	CC	09/13/2023	91101915	CUST 6000007418 3RD QTR 2023	4,135.50	8699560512	61549				1	4,135.50	RO	GEN	CHK 2023
WELL GROOMED LAWNS INC	212895	CCWD	CC	08/31/2023	24680	CCWD IRRIGATION REPAIR-MOW-AUGUST 2023	1,126.95	8699560112	61250				1	1,126.95	RO	GEN	CHK 2023
							266,058.67							266,058.67			

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: September 25, 2023
AGENDA NUMBER: 7
ITEM: Petition Board of Water & Soil Resources (BWSR) to
Extend Current District Comprehensive Watershed
Management Plan

AGENDA: Policy

BACKGROUND

The District was informed by the Board of Water and Soil Resources (BWSR) staff that it is not eligible for the BWSR Clean Water Fund grant that was requested for the Coon Rapids Dam Regional Park stream restoration project because the District's 2013-2023 Watershed Management Plan is considered expired by BWSR as of August 29th, 2023. BWSR staff informed the District that the current 2013-2023 Watershed Management Plan could be extended by passing a Board resolution that indicates the justification for the extension. This proposed 1-year extension would make the 2013-2023 Watershed Management Plan valid until August 29th, 2024. The extension would make the District eligible for grant funding for District projects and provide additional time to complete the draft 2024-2033 Watershed Management Plan.

ACTION REQUESTED

Approve Resolution 2023-04 to extend the effective date of the current 2013-2023 Watershed Management Plan to August 29th, 2024.

COORDINATION

Action and content of the resolution were coordinated with the BWSR.

PERTINENT FACTS

- The 2013-2023 Watershed Management Plan expired on August 29th, 2023.
- The District is not eligible for BWSR grant funds under an expired Watershed Management Plan per BWSR grants policy
- BWSR has the authority to extend Watershed Management Plans under §103B.3367

ISSUES/CONCERNS/RISKS

Without grant funds from BWSR, the Coon Rapids Dam Regional Park project design would need to be altered. This change in design would significantly reduce the water quality, flooding, and aquatic habitat benefits gained from the project.

OPTIONS FOR ACTIONS

- Approve Resolution 2023-04
- Deny Resolution 2023-04
- Table Resolution 2023-04 with suggested changes
- Request additional information

CONCLUSION

This Resolution will provide the District with grant eligibility for District projects while the 2024 Watershed Management Plan is being completed and approved.

RECOMMENDATION

Approve Resolution 2023-04.

ACTION & IMPLEMENTATION STEPS



September 25, 2023

Michelle Jordan
Board Conservationist
MN Board of Water & Soil Resources
520 Lafayette Road North,
St. Paul, MN 55155

Dear Michelle,

On behalf of the Coon Creek Watershed District (CCWD or District), I am requesting an extension of our current 2013-2023 Watershed Management Plan that expired on August 29th, 2023.

The CCWD initiated the process to update the CCWD Watershed Management Plan (Plan) in May 2022 with the publication of the Notice of Intent. Since that time, significant progress has been made towards the completion of the updated Plan and the organization and cultural changes that will be needed to make the new plan a success. However, operational needs and staff changes at the District and our partners have delayed CCWD from completing the 2024-2033 Plan prior to its expiration.

The CCWD requests a one-year extension of the current 2013-2023 Watershed Management Plan to ensure the deadlines for a Plan update that are required by State statutes are met. Approval of this extension is imperative for the CCWD to be eligible for BWSR grants as directed by BWSR grant policies.

The CCWD's Board of Managers approved the attached resolution 2023-04 requesting this extension at its September 25, 2023, Board meeting.

Sincerely,

Tim Kelly
Administrator, Coon Creek Watershed District

**RESOLUTION 2023-04
TO EXTEND
THE COON CREEK WATERSHED DISTRICT
WATERSHED MANAGEMENT PLAN**

WHEREAS, Minnesota Statutes, §103B.231, of the Metropolitan Surface Water Management Act, requires metropolitan watershed districts to develop and adopt a watershed management plan, and

WHEREAS, on August 29, 2013, the Minnesota Board of Water and Soil Resources by order approved the Coon Creek Watershed District's Watershed Management Plan dated 2013- 2023, and

WHEREAS, on October 14, 2013, the Coon Creek Watershed District Board of Managers by resolution adopted the Coon Creek Watershed District's Watershed Management Plan dated 2013- 2023, and

WHEREAS, the Coon Creek Watershed District is in the process of updating the watershed management plan in accordance with Minnesota Statutes §103B.231, and

WHEREAS, the Coon Creek Watershed District is currently revising its watershed management plan prior to formal review and approval, and

WHEREAS, the Coon Creek Watershed District and key partners have experienced changes affecting the timeline of the watershed management plan update, and

WHEREAS, the Coon Creek Watershed District assures continued effort toward completion of the watershed management plan update, and

WHEREAS, the Coon Creek Watershed District has identified a high priority time sensitive water quality project consistent with the watershed management plan that requires competitive grant funding to effectively implement, and

WHEREAS, the Fiscal Year 2023 Clean Water Fund Competitive Grant Policy requires watershed districts to be working under a current State approved and locally adopted watershed management plan to be an eligible applicant for competitive grants, and

WHEREAS, the Minnesota Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Statutes §103B.3367;

NOW, THEREFORE, BE IT RESOLVED, the Coon Creek Watershed District Board of Managers requests from the Minnesota Board of Water and Soil Resources an extension of the effective date of the current Coon Creek Watershed District Watershed Management Plan until August 29, 2024, in order to complete the update process in accordance with Minnesota Statutes §103B.231.

Resolution 2023-04 was moved by Board Member _____, seconded by Board Member _____.

Motion to adopt Resolution 2023-04 TO EXTEND THE COON CREEK WATERSHED DISTRICT WATERSHED MANAGEMENT PLAN.

___ AYES ___ NAYS ___ ABSTENTIONS

Date: September 25, 2023

James M. Hafner, President

Date: September 25, 2023

**COON CREEK WATERSHED DISTRICT
Request for Board Action**

MEETING DATE: September 25, 2023
AGENDA NUMBER: 8
ITEM: District Bylaws Adoption

AGENDA: Policy

ACTION REQUESTED

Adopt bylaws for District.

PURPOSE & SCOPE OF ITEM

The purpose of this item is to adopt bylaws to guide the District in the administration of its business practices, as well as meet a statutory requirement.

BACKGROUND

M.S. 103D.315 Subd 11 states that “the managers shall adopt bylaws for administration of the business affairs of the watershed district.

Although the District at present does not have a compiled document entitled “bylaws” it has followed statutory business procedure and when additional guidance or procedures have been needed, has developed separate policy and procedures linked to specific statutes.

Bylaws are the rules of an organization, typically established by the board during the process of starting an organization. They typically govern the internal management of an organization. Bylaws often cover such topics as:

- Location and name of the organization
- Location of meetings and special meetings of the organization
- Date and place of the annual meeting
- Election and organization officers and their duties
- Board of directors’ membership, meetings, compensation, selection and removal of board members
- Appointment of committees
- Information about corporate records

On September 11, 2023 the Board reviewed and discussed the Draft bylaws and moved to have the bylaws reviewed by the Citizen Advisory Committee.

COORDINATION

September 13 the Bylaws were reviewed by the Citizen Advisory Committee. Two comments were made both supportive of the bylaws as drafted.

PERTINENT FACTS

1. Statutory Requirements

The applicable statute provides that the watershed district adopt bylaws for its internal business administration. The Legislature has also made clear the “bylaws” are not considered “rules” that are subject to the more formal regulatory rule requirements and adoption under Minnesota Statutes section 103D.341.

2. Outside Review: The bylaws were reviewed by the citizen advisory committee on September 13, 2023

ISSUES/CONCERNS/RISKS

None

OPTIONS FOR ACTIONS

1. Adopt bylaws.
2. Adopt with required changes.
3. Table with recommendations for changes.

CONCLUSION

The bylaws presented meet the statutory and policy requirements.

RECOMMENDATION

Adopt the bylaws as presented.

BYLAWS OF THE COON CREEK WATERSHED DISTRICT

These Bylaws in accordance with Minnesota Statutes section 103D.315 (11) establish rules governing the conduct of business by the Board of Managers of the Coon Creek Watershed District.

ARTICLE I

NAME

Section 1. Name: Coon Creek Watershed District.

Section 2. Abbreviations: Throughout these Bylaws the name of the Coon Creek Watershed District may be abbreviated with the initials “CCWD.”

ARTICLE II

PURPOSE

Section 1. General Purpose: CCWD’s statutory general purpose is: “To conserve the natural resources of the state by land use planning, flood control, and other conservation projects by using sound scientific principles for the protection of the public health, welfare, and the provident use of the natural resources.” Minn. Stat. § 103D.201 (1).

Section 2. Mission Statement: CCWD’s Mission Statement, consistent with its statutory general purpose is: “To manage surface and groundwater systems and contributing land to provide for and balance the competing uses of development, drainage, flood prevention and the protection and restoration of water quality and habitat for the benefit of our communities now and in the future.”

Section 3. Roles and Responsibilities: In carrying out its Mission Statement and general statutory purposes the CCWD strives to achieve balance in a variety of its roles and responsibilities, including:

- Serving as the Local Government Unit (LGU) responsible for administration of the Minnesota Wetland Conservation Act within the watershed district, except for State lands and where authority has been expressly granted to another LGU;
- Acting as the drainage authority for all public drainage systems within the jurisdiction of the CCWD managing surface water transportation and flood control;
- Administering permits for the CCWD’s regulatory permit review program which implements principles of the CCWD’s Watershed Management Plan;
- Implementing the principles, goals and projects set forth in the CCWD’s Watershed Management Plan;

- Complying with the Minnesota Pollution Control Agency MS4 general permit requirements as a regulated Municipal Separate Storm Sewer System permittee.

ARTICLE III

ENTITY

State Political Subdivision: The CCWD is a metropolitan watershed management organization and a political subdivision of the State of Minnesota. Minn. Stat. §§ 103B.205 (13), 103D.225 (6).

ARTICLE IV

OFFICE AND WATERSHED DISTRICT BOUNDARIES

Section 1. Office: The principal place of business of the CCWD is located at 13632 Van Buren Street NE, Ham Lake, MN 55304.

Section 2. Boundaries of CCWD: CCWD covers an area of approximately 107 square miles within Anoka County and includes parts or all of seven cities.

ARTICLE V

BOARD OF MANAGERS

Section 1. Composition of CCWD Board of Managers: The CCWD Board of Managers (Board) is composed of five managers who are appointed by the Anoka County Board of Commissioners.

Section 2. Terms of Office: Appointments made by the Anoka County Board of Commissioners to the Board of Managers are for three-year terms. Typically a manager's annual term begins May 28, the organic date of the CCWD, unless the county delays in the appointment of a manager. In accordance with Minnesota Statutes section 103D.315 (6) a manager's term continues until a successor is appointed and qualified.

Section 3. Bonding: Before a manager assumes their duties the CCWD at its expense will obtain and file a bond, surety fidelity or other undertaking for the manager in accordance with Minnesota Statutes section 103D.315 (2).

Section 4. Insurance: The Board at CCWD's expense will provide insurance for the managers for liability protection on such terms and in such amounts as the Board determines.

Section 5. Vacancies: The provisions of Minnesota Statutes section 351.02 shall apply to vacancies on the Board. A manager seeking to resign from the Board shall provide a notice of resignation to the Anoka County Board of Commissioners, the Board

of Managers and to the District Administrator who will place the item for consideration at the next regular Board meeting.

Section 6. Compensation: The Board may elect to compensate its members for attending meetings and performance of other duties necessary to proper management of the CCWD (necessary official business). “Necessary official business” is business conducted by a manager with prior authorization of the Board. Compensation may not exceed the amount specified in Minnesota Statutes section 103D.315 (8). The Board may adopt by policy an hourly reimbursement rate not to exceed the statutory, daily compensation limit. The Board by policy may limit or authorize actions eligible for compensation.

Section 7. Manager Mileage, Lodging Expense Allowances: Managers are entitled to reimbursement for traveling and other necessary expenses incurred in the performance of official duties (necessary official business). “Necessary official business” is business conducted by a manager with prior authorization of the Board. Mileage reimbursement will be made at the current rate specified by the Internal Revenue Service and as approved by the Board. Lodging reimbursement will be made based on actual, reasonable costs of lodging. The Board by policy may adopt limits or restrictions on reimbursements.

Section 8. Submission of Manager Expenses: A claim form for expense reimbursement shall be filled out by each manager and submitted to the CCWD office to be processed and approved in the same manner as other claims.

Section 9. Designation of Depository and Official Newspapers: The Board shall designate the official CCWD depository and official newspapers annually at the first regular Board meeting in January.

ARTICLE VI

OFFICERS

Section 1. Election of Officers: The Board annually will elect from among its members the following officers: President, Vice-President, Secretary and Treasurer. The term of office is one year, commencing on the date of election. Election of Officers will be conducted at a meeting of the Board in the month of June. No member may hold more than one office at a time.

Section 2. Officer Vacancies: If an officer cannot complete his/her/their term of office, the Board will elect from among its members an individual to complete the unexpired portion of the term. The individual designated to complete the unexpired term of another office may not already be serving as an officer of the CCWD. An Officer’s term as officer continues until a successor is elected or the officer resigns from office.

Section 3. Temporary Appointments of Officers: The Board may appoint a Board member as an officer *pro tem* in the event an officer is absent or disabled and action by that officer is required.

Section 4. Duties of Officers:

(a) President. The President will preside at all Board meetings. The President will serve under the supervision and direction of the Board and will see that orders and resolutions of the Board are carried into effect. The President will execute all contracts or instruments requiring an officer's signature, unless otherwise directed by the Board, and will have the general powers and duties usually vested in the office of President of the Board, and will have such other powers and perform such other duties as the Board may from time to time prescribe. As part of the President's duties the President will attend the CCWD's annual audit review meeting, and will serve as a Board delegate to the Minnesota Watersheds.

(b) Vice-President. The Vice-President will discharge the President's duties in the event of the absence or disability of the President. The Vice-President will be a signatory to the instruments and accounts of the District if the President is absent or disabled, to the same extent as the President, or where execution by the Vice-President is explicitly required or authorized. The Vice-President will also serve as a Board delegate to the Minnesota Watersheds.

(c) Treasurer. The Treasurer will be a signatory to the District's accounts and financial records, and will perform such other duties as may from time to time be prescribed by the Board or the President. The Treasurer will also attend the CCWD's annual audit meeting.

(d) Secretary. The Secretary will certify levies, records and proceedings of the District, and will perform such other duties as may from time to time be prescribed by the Board or the President. The Secretary will act as liaison to the CCWD Citizen Advisory Committee (CAC), unless another manager desires to so serve upon agreement by the Board.

The following officers' duties will be performed by the District Administrator under the direction of the Board:

- (a) develop and maintain the District's financial accounts and records;
- (b) arrange for the annual audit of the District's financial records;
- (c) provide the Board with such records as are necessary to describe the financial condition of the District;
- (d) deposit all monies, drafts and checks in the name of and to the credit of the District at such banks and depositories as the Board may approve;
- (e) maintain records of the District, execute agreements and documents as authorized by the Board;

- (f) ensure that minutes of all Board meetings are recorded and made available in a timely manner to the Board, and maintain a file of all approved minutes;
- (g) provide for proper public notice of all public meetings.

Section 5. Authorized Signatories by Managers: All checks, drafts, or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of CCWD shall be signed by two members of the Board, except that the Board may delegate to the District Administrator the authority to sign checks and authorize disbursements for certain categories of operational or administrative expenditures within the Board-approved budget. Checks may be endorsed through electronic signature.

Section 6. Removal from Office: Any officer may be removed at any time, with or without cause, upon the affirmative votes of a majority of the managers appointed and qualified. This action does not result in removal from the Board, but only from one of the offices listed above.

ARTICLE VII

MEETINGS

Section 1. Regular Meetings: The managers shall hold regular meetings for the purpose of conducting the general business of the CCWD on the second and fourth Monday of each month. The frequency and dates and times of regular meetings may be changed at any time by action of the Board, and will be noticed as provided in Minnesota Statutes section 13D.04 (1).

Section 2. Special Meetings: Special meetings to conduct the business of the CCWD may be held and shall be legally noticed at any other time that the managers may deem necessary. The special meeting will be noticed and held in accordance with Minnesota Statutes section 13D.04 (2).

Section 3. Emergency Meetings: An emergency meeting is a special meeting that may be called by any manager or the District Administrator on 24 hours' notice because of circumstances that, in the judgment of the manager calling the meeting or District Administrator, require immediate Board consideration. Whenever practical a request for such a meeting should be made in writing or electronic mail (email) to the Board President and District Administrator, who will notify all Board members by the most expeditious and effective means possible. The emergency meeting will be noticed and held in accordance with Minnesota Statutes section 13D.04 (3).

Section 3. Call for Meetings: In accordance with Minnesota Statutes section 103D.315 (10) a meeting may be called at any time at the request of any manager. The District Administrator in consultation with the Board President shall establish a date, time and location for the meeting. The District Administrator shall give notice to each manager of the meeting, and provide public notice of the meeting as required by law.

Section 4. Quorum: At all meetings of the managers, a majority of the appointed managers shall constitute a quorum to do business, but a majority of those present may adjourn from time to time. Abstentions count as part of the quorum.

Section 5. Voting. Each manager will have one vote. No manager may appoint a proxy for any vote. Action taken by the Board shall be by a majority vote of all members present, unless otherwise required by law.

Section 6. Conduct of Meetings: The President will preside as chairperson at all meetings of the managers. In the absence of the President, the Vice-President shall preside as the temporary President. The President and temporary President shall have the same privileges.

Section 7. Meeting Format:

(a) At the time appointed for a meeting of the Board, upon reaching a quorum, the President shall call the meeting to order. The managers shall proceed to do business following a set agenda.

(b) The President shall preserve order. The President may make motions, second motions, speak on any question or vote in the same manner as other managers.

(c) Every manager, prior to speaking, shall address the President and shall not proceed until being recognized by the President.

(d) No person other than a manager shall address the Board except with the consent of the President or by a vote of the majority of the managers present.

(e) When the President puts a question to the Board, every manager present will vote, unless for special reasons the manager elects to abstain. The “yeas” and “nays” shall be called on the request of the President or by any manager, in which case the names of the managers voting will be recorded in the minutes.

(f) The President has the authority to set a time limit for matters before the Board, including limiting the time of speakers to ensure that all seeking to address the Board may speak.

(g) Minutes of each Board meeting shall be reduced to writing. At the next regular Board meeting following preparation of the draft minutes, the Board will consider approval of the minutes. Upon Board approval of the minutes as prepared or as edited by the Board, the approved minutes will be filed in the official records at the CCWD offices in accordance with the CCWD’s record retention schedule.

Section 8. Parliamentary Procedure: Board meetings will be governed by the most recent edition of *Robert’s Rules of Order Newly Revised*, except that *Robert’s Rules* may be temporarily suspended upon the affirmative vote of a majority of managers at which a

quorum is present. Proceedings in a manner contrary to *Robert's Rules of Order* without objection shall be deemed suspension by consent of the managers.

Section 9. Meetings by Interactive Technology: Meetings of the Board of Managers may be conducted by interactive technology in those circumstances and in compliance with the requirements set for in Minnesota Statutes sections 13D.02, 13D.021, as may be amended.

Section 10. Conflicts of Interest: CCWD seeks to assure public confidence in the integrity of its proceedings by holding itself to high ethical standards. Ensuring that conflicts of interest do not affect CCWD's work and operations is an essential element of maintaining high ethical standards. If a manager has a conflict of interest in a matter, he, she, they shall state that such an interest exists, which will be noted in the minutes. The manager must abstain from participating in any discussion, offering any motion, or voting on any matter in which the conflict of interest exists. "Conflict of interest" means a material financial interest of the Board manager, a family member or a close associate; a relationship that limits the manager's ability to be objective; or that creates the appearance of impropriety. At the request of the President or by any Board manager in a matter in which a manager has a conflict of interest, a roll call vote shall be taken and recorded in the minutes, as well as the abstention of the manager with the conflict of interest.

ARTICLE VIII

COMMITTEES

The Board may appoint committees and subcommittees for the purpose of assisting the Board in the performance of its duties. Except for a Board member appointed to a committee, no other member of a committee may make motions for consideration or vote on matters put before the Board.

Section 1. Citizen Advisory Committee: In accordance with Minnesota Statutes section 103D.331 the managers shall annually appoint a citizen advisory committee (CAC) to advise and assist the Board on water-related community concerns and issues and assist with the development and implementation of the education and outreach activities of the CCWD. The CAC will meet according to a schedule set annually by the CAC members, and at such other times as may be determined by a majority of the members. All meetings of the CAC are open to the public.

Section 2. Technical Advisory Committee: In accordance with Minnesota Statutes section 103D.337 the Board has established a technical advisory committee (TAC), consisting of representatives of affected statutory and home rule charter cities, the county, and the soil and water conservation district, as well as other governmental entities with jurisdiction in the CCWD. The TAC is convened as necessary and appropriate to advise the Board on regulatory and other technical matters.

ARTICLE IX

ANNUAL REPORT

Section 1. Preparation: The managers shall prepare a yearly report of the financial conditions of the CCWD, the status of projects, the business transacted by the CCWD, other matters affecting the interests of the CCWD, and a discussion of the managers' plans for the succeeding year. Minn. Stat. § 103D.351 (a); Minn. R. 8410.0150, Subp.1 (A)(1),(3).

Section 2. Distribution: Copies of the annual report shall be transmitted to the Minnesota Board of Water and Soil Resources, the Commissioner of Natural Resources and the Director of the Division of Waters and Ecological Services. Minn Stat. § 103D.351 (b); Minn. R. 8410.0150, Subp. 1 (A)(1)

ARTICLE X

ANNUAL AUDIT

Section 1. Preparation: The managers shall have an annual audit completed of the books and accounts of the CCWD. The audit report must be prepared by a private certified public accountant or the State Auditor. Minn. Stat. § 103D.355 (1); Minn. R. 8410.0150, Subp. 1 (A)(2).

Section 2. Submission: The audit report for the preceding fiscal year must be submitted to the Minnesota Board of Water and Soil Resources and the State Auditor's office. Minn. R. 8410.0150, Subp. 1 (A)(2).

ARTICLE XI

WATERSHED MANAGEMENT PLAN

Watershed Management Plan: The managers shall prepare and adopt a watershed management plan designed to achieve the purposes for which the CCWD was established and subsequently legislatively directed. The watershed management plan must give a narrative description of existing water and water related problems within the CCWD, possible solutions to the problems, and the general objectives of the CCWD. The watershed management plan must also conform closely with watershed management plan guidelines as adopted and amended from time to time by the Minnesota Board of Water and Soil Resources. Minn. Stat. §§ 103D.401, 103B.231; Minn. R. 8410.0010 *et seq.*

ARTICLE XII

AMENDMENT TO BYLAWS

Section 1. Procedure: The Board may amend or repeal these Bylaws at any meeting, provided that fourteen days' written notice of the proposed change has been

given to each Board member. Any amendment to these Bylaws must be approved by the vote of a majority of the managers at which a quorum is present.

Section 2. Interpretation: Interpretation of these Bylaws shall rest with the Board of Managers. These Bylaws are for internal use only and neither create nor elucidate the rights of any Board member in a personal capacity or the rights of any third party.

Section 4. Temporary Suspension of Bylaws: These Bylaws may be temporarily suspended by consent of a majority of the managers at which a quorum is present.

Section 3. Consistent with Governing Law: These Bylaws are intended to be consistent with applicable provisions of Minnesota Statutes Chapters 103B and 103D and other governing law. In the event of a conflict, that governing law will control.

ARTICLE XIII

MISCELLANEOUS

Section 1. Fiscal Year: The fiscal year of the CCWD will run from January 1 through December 31 of each year.

Section 2. Statutory/Rule References: All references in these Bylaws to statutes, rules and policies are to the section or sections as they may be amended.

Adopted by the Board of Managers of the Coon Creek Watershed District
_____, 2023.

Secretary

Date: _____

[North Metro](#)

After more than 40 years, Blaine seeks split from Lexington's water system

Lexington's water is too dirty, Blaine argues, but it faces counter-accusations of covert actions.

By [Greg Stanley](#) Star Tribune

September 8, 2023 — 4:00pm



Eric Roper, Star Tribune file

Blaine's Water Tower No. 1 in Aquatore Park.

After a stormy marriage that's lasted more than 40 years, Blaine's water system is seeking a divorce from neighboring Lexington.

Blaine says Lexington's water is too dirty for its customers. Lexington doesn't want the split, saying Blaine is trying to take control of a system they built together. The smaller city even accuses Blaine crews of secretly crossing city lines to sever water connections without permission.

Anoka District Judge Jenny Walker Jasper will give the two their day in court, scheduling a trial for April that could resolve a dispute that has simmered for decades.

Item 9: Mpls Star-Tribune article

The cities of Blaine and Lexington have shared their water since the 1970s through interconnected pipes and wells. For a few years the agreement seemed to help both sides, making sure water was available to new neighborhoods and firefighters near their shared border.

But since at least 1987, Blaine has tried, every so often, to separate its water system from its smaller neighbor to the east. Blaine City Council members and staff say that Lexington's untreated water is too hard, overloaded with calcium, alkaline and manganese. They want to install valves and bypasses that would keep Lexington's water out of Blaine. They would also put in meters to be able to accurately gauge any Blaine water used by Lexington.

Blaine sued Lexington last fall, asking a judge to order the smaller city to allow crews access to sever the system.

The separation would ensure that Blaine could provide fully treated and filtered water to its residents, the city argued in its complaint.

Lexington, meanwhile, says that the system cannot be so easily disconnected. The city argued in court filings that it has an equal ownership and right to the pipes, tanks and other infrastructure that was built with the understanding that it would serve both towns. The separation would not only reduce the water available to its residents and firefighters, but would cut off a few dozen Blaine homes from its own city's system, the city of Lexington said.

Blaine and Lexington city officials didn't return phone calls and emails seeking comment.

Blaine Mayor Tim Sanders [told the Star Tribune](#) shortly after filing the lawsuit in September 2022 that the city is not trying to be a difficult neighbor, but that the status quo can't continue.

The uneasy partnership has worked under a simple premise for decades. During the fall and winter, when water demand is at its lowest, Blaine provides all the water to Lexington's system. Then from May to October, when demand is high, Lexington starts pumping from its one well and shares the water with Blaine. The water going in and out of the two cities each year is believed to be roughly equal.

Since the original agreement, Blaine's population has exploded. It grew from a small rural community of a few thousand to a sprawling Minneapolis suburb with a population of about 70,000. Lexington, meanwhile has remained small, keeping a population of about 2,000 since the 1960s.

As Blaine has grown, so too has its water works. It recently spent about \$40 million upgrading its water treatment system and installing new pumps to keep up with the city's growth. Lexington is using the same single well.

Blaine's elected officials broached the idea of severing the connection in the 1980s, 1990s and again in the 2000s. They were never able to reach an agreement with Lexington.

Item 9: Mpls Star-Tribune article

Lexington city officials have said that Blaine has tried to take over and make changes to the joint system without consulting or cooperating with Lexington.

In 2020, Blaine "secretly" sent crews into Lexington without notice or proper permits to close valves to try to separate the water, Lexington argued in court records. Lexington only discovered it happened when police officers stopped Blaine crews as they "illegally opened a street in Lexington" to try to repair a valve that they damaged during the operation.

Blaine's water operators have a recent history of acting without permission, Lexington argued.

In 2021, Blaine [wrongfully pumped](#) 380 million gallons of water from new wells without first getting state permits. The pumping caused [dozens](#) of nearby homes to lose water, a state investigation found.

Greg Stanley is an environmental reporter for the Star Tribune. He has previously covered water issues, development and politics in Florida's Everglades and in northern Illinois.

September 18, 2023

Minnesota Statute Takes a Robust Approach to PFAS Regulation, Including Reporting Requirements for Manufacturers and a Sales Ban

Adam Cutler

Fox Rothschild LLP

+ Follow

Contact



On May 24, 2023, Minnesota’s Governor signed into law [a sweeping set of statutory provisions](#) concerning the handling and sale of PFAS-containing products within Minnesota. Among other things, the statute sets a ban on various categories of products containing PFAS, imposes reporting requirements for manufacturers, and directs the Minnesota Pollution Control Agency (“MPCA”) to adopt PFAS regulatory standards for water quality by July 2026.

Similar to Maine’s law, which we discussed [here](#) and [here](#), Minnesota’s statute includes a total ban applicable to all products that contain intentionally added PFAS, effective January 1, 2032, and a reporting requirement, which is set to go into effect January 1, 2026. Certain categories of products with intentionally added PFAS will be subject to a sales ban starting January 1, 2025 – these categories include carpets or rugs, cookware, cleaning products, cosmetics, dental floss, fabric treatments, juvenile products, menstruation products, textile furnishings, ski wax, and upholstered furniture, and the law allows the Commissioner of the MPCA to promulgate rules that ban additional categories of products that contain intentionally added PFAS effective between January 1, 2025 and January 1, 2032. The ban on all sales of products that contain intentionally added PFAS effective January 1, 2032 will nevertheless include an exemption for “a currently unavoidable use” (defined the same way as Maine: “essential for health, safety, or the functioning of society and for which alternativ

not reasonably available”) and for certain pesticides, fertilizers, and agricultural products.

The law also addresses a more specialized category of PFAS uses, class B firefighting foam. The law immediately bars the sale and use in state, by any person, political subdivision, or state agency, of class B firefighting foams containing PFAS, unless the inclusion of PFAS in the foam is required by federal law, or the foam is for purposes of use at an airport (subject to state fire marshal determination as to commercial availability of substitute fluorine-free foams and necessary approvals from the FAA for use of fluorine-free foams). The law also imposes limitations on discharges of exempted foams for testing and training purposes, to require appropriate containment, treatment, and disposal measures to prevent such discharges from reaching the environment.

In addition, the statute requires the MPCA to adopt rules establishing water quality standards for six PFAS chemicals, namely PFOA, PFOS, PFNA, GenX, PFHxS and PFBS, by July 1, 2026. Minnesota already has targeted, site-specific water quality criteria for the same six chemicals in surface water, but they are applicable only to certain specified waterbodies; the statute requires that statewide standards be set. Further, MPCA must amend the health risk limit for PFOS to 15 parts per trillion or lower.

As enacted, the law also contains a provision that establishes a “work group to review options for collecting a fee from manufacturers of PFAS in the state.”

With the enactment of these statutory provisions, Minnesota appears intent on taking a robust approach to the regulation of PFAS within the state. Manufacturers and companies selling PFAS-containing products into Minnesota, and entities currently discharging or emitting PFAS to the environment within the state, should begin to consider preparations for the statute’s key deadlines.

[\[View source.\]](#)

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